

**WATTSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
Work Session**

June 12, 2017

The meeting of the Board Work Session convened on June 12, 2017 at 7:00 PM at the Wattsburg Area Elementary School.

Mr. Eric Duda, Dr. Bill Hallock, Mr. Josh Paris, Mrs. Julie Pikiewicz, Mr. Marty Pushchak, Mrs. Brenda Sandberg, Mrs. Amanda Thayer-Zacks, and Dr. Andy Pushchak attended. Also in attendance were Mr. Ken Berlin, Superintendent; Dr. Leslee Hutchinson, Assistant to the Superintendent; and Mrs. Vicki Bendig, Business Administrator. Mr. Aaron Snippert was absent.

Roll Call

Dr. Pushchak announced that prior to the Curriculum meeting this evening, the Board met in executive session to discuss matters of personnel.

No visitors wished to address the Board.

School Report

Mary Beth Henglebrok shared that Heather Hedderman won the Keystone Technology Award and Erica Bucceri and Erica Young were awarded the Extra Mile Award both by sponsored by PAECT (Pennsylvania Association for Educational Communications and Technology).

Mr. Yuhas and the Boys' Track Team. The team earned 2 gold medals for Seneca Track & Field this year. Dr. Pushchak and Mr. Berlin presented the Track & Field Team with certificates of Outstanding State Achievement.

At 7:16 p.m., Board recessed for a reception for the Track & Field. The Board reconvened at 7:26 p.m.

Mr. Berlin will give the Superintendent's Report at the June 19, 2017 Board meeting.

Mrs. Bendig gave the Treasurer's Report with a General Fund balance of \$4,757,615.40, the Cafeteria balance of \$3,433.14 and a review the of Checks Already Written in the amount of \$76,859.93. A full report will be given at the June 19, 2017 meeting.

Treasurer's  
Report

The Board discussed he resolution related to MacDonald Illig conducting the Judicial Tax Sale for the County of Erie and the Erie County Tax Claim Bureau for the calendar years of 2017, 2018 and 2019. This item to be placed on the June 19, 2017 agenda.

MacDonald Illig  
Judicial Tax Sale

The Board discussed the recommendation from the Erie County Tax Claim Bureau for the removal of taxes for the tax years 2010 -2016 and all future years for Parcel number: 44-015-037.1-002.80. This parcel was recently removed from the Assessment records based on the determination of no value or existence of each trailer per field review. Mrs. Bendig will look into "all future years" and will report the findings to the Board. This item to be placed on the June 19, 2017 agenda.

Exoneration of  
Delinquent  
Property Taxes

The Board discussed the sale of property Index Number 44-015-037.0-002.2600 9445 Sunshine Lane Lot 26 TRL from the Erie County Repository. This item to be placed on the June 19, 2017 agenda.

Sale of Parcel  
from Repository  
for Unsold  
Properties

The Board discussed the endorsement of the appointment of Kenneth Berlin as the Superintendent of Record for Erie County Technical School. This item to be placed on the June 19, 2017 agenda.

Superintendent  
of Record

The Board discussed the Letter of Agreement between The Meadows Psychiatric Center and WASD for the 2017-2018 and 2018-2019 school years. This item to be placed on the June 19, 2017 agenda.

The Meadows  
Agreement

The Board discussed the adoption of the General Fund Budget for the 2017-2018 fiscal year for \$27,563,629.00. This item to be placed on the June 19, 2017 agenda.

Adoption of  
General Fund  
Budget for  
2017-2018

The Board discussed the following resolutions:

- Real Property Tax Resolution
- Per Capita Tax
- Act 511 Per Capita Tax
- Earned Income Tax
- Realty Transfer Tax
- Local Services Tax
- Act 1 Exclusion (Homestead/Farmstead)

Tax Resolutions

These items to be placed on the June 19, 2017 agenda.

The Board discussed the Lease Agreement between WASD and Northwest Tri-County Intermediate Unit #5 for rental of WAEC space July 1, 2017 – June 30, 2018. This item to be placed on the June 19, 2017 agenda.

Classroom  
Space Lease

The Board discussed the following use of Facilities:

- SHS Softball Field on Tuesdays from June 13 – July 25, 2017, 5:00 – 8:30 PM by the varsity softball team for summer softball league games with other teams at no cost to the requestor.
- SHS Auditorium and Cafeteria Dining Room for the Shining Stars Special Needs Pageant on April 14, 2018 3:00 – 9:00 PM at an estimated cost of \$644.51.

Facilities Use  
Requests

These items to be placed on the June 19, 2017 agenda.

The Board discussed the following personnel appointments:

- Kelsey Cross as Elementary Guidance Counselor Masters, Step 1 and the salary of \$42,372 effective August 24, 2017.
- Dana Cerroni as Eighth Grade English/Language Arts Teacher Bachelors, Step 1 and the salary of \$41,632 effective August 24, 2017.
- Bretton Smith as Secondary Special Education Teacher, Bachelors, Step 1 and the salary of \$41,632 effective August 24, 2017.
- Tad Bingaman II as Custodian, Class A, 8 hours/day, 260 days/year at the hourly rate of \$13.21 effective July 1, 2017.

Personnel  
Appointments

- Ronald Rairie as WAMS/SHS piano tuner/repair technician for the 2017-2018 school year at a rate not to exceed \$800.
- Mark Alloway as concert accompanist for the 2017-2018 school year at a rate not to exceed \$1,900.
- Summer School Teachers
  - Chris Langer-Williamson as Summer School Teacher – SHS English and Lauren Cassano as Summer School Teacher – Social Studies to be paid at the contractual rate according to the WASD/WEA Collective Bargaining Unit Agreement (pending adequate enrollment).

These items to be placed on the June 19, 2017 agenda.

The Board discussed tuition reimbursements. This item to be placed on the June 19, 2017 agenda.

Tuition  
Reimbursements

The Board discussed Act 93 Agreements for Vicki Bendig, John Plaza and Raymond Oshop. These items to be placed on the June 19, 2017 agenda.

Act 93  
Agreements

The Board discussed the Superintendent's Performance Evaluation and based upon that performance, to award a performance incentive for this evaluation cycle equal to \_% as per the Superintendent's Employment Contract. This item to be placed on the June 19, 2017 agenda with the percentage rate of 3%.

Superintendent  
Performance  
Evaluation

The Board discussed Rebecca Groenendaal and Jeannine Miller to attend Culinary Training for School Food Service Personnel in Harmony, PA on June 12 & 13, 2017. Cost \$250.80. Funds from Food Services and Grant. This item to be placed on the June 19, 2017 agenda.

Conference  
Request

The Board discussed the following leave requests:

- Substantively identical to FMLA 45-day Leave of Absence for Carrie Burlingham effective May 25, 2017 in accordance with the WASD/WESPA Local 2 Collective Bargaining Unit Agreement.
- Intermittent Family Medical Leave of Absence for Martha Dean effective June 19, 2017.
- Family Medical Leave of Absence for Amanda Shores effective September 13, 2017.

Leave Requests

These items to be placed on the June 19, 2017 agenda.

The Board discussed the resignation of Joseph Krahe, Master Certified Maintenance effective June 2, 2017. This item to be placed on the June 19, 2017 agenda.

Personnel  
Resignation

The Board discussed personnel attendance for travel reimbursement for all PDE related meetings and the following meetings for the 2017-2018 school year. This item to be placed on the June 19, 2017 agenda.

PDE and Various  
Meeting  
Attendance

The Board discussed the Revised Special Education Transition Operating Agreement July 1, 2017 through June 20, 2018. This item to be placed on the June 19, 2017 agenda.

Revised Special  
Education  
Transition  
Operating  
Agreement

The Board discussed the Techbook Purchase Agreement between Discovery Education Inc. and Wattsburg Area School District. This item to be placed on the June 19, 2017 agenda.

Discovery  
Education  
Agreement

The Board discussed transportation requests. This item to be placed on the June 19, 2017 agenda.

Transportation  
Requests

The Board discussed the Summer Band Appointments:

- Bryan Lewis – Marching Band Director, Step 3, \$3,165
- Megan Winstead – Assistant Director, Step 1 \$1,928
- Steve Winstead – Woodwind Instructor \$960
- Jim Caspar – Brass Instructor \$960
- Jill Szustak – Band Front Advisor – Step 6, \$2,505
- Emily Rzepka – Assistant Guard Instructor \$960
- Summer Howard – Assistant Guard Instructor \$960

Marching Band  
Appointments

This item to be placed on the June 19, 2017 agenda.

The Board discussed the additions to the volunteer list. This item to be placed on the June 19, 2017 agenda.

Volunteer List

The Board discussed the resignation of Cecilia Polumbo as Audio/Visual Technician effective June 30, 2017. This item to be placed on the June 19, 2017 agenda.

Extra-Curricular  
Resignation

The Board discussed the extra-curricular appointments for 2017-2018. This item to be placed on the June 19, 2017 agenda.

Extra-Curricular  
Appointments

The Board discussed the fall coaching appointments for 2017-2018. This item to be placed on the June 19, 2017 agenda.

Fall Athletic  
Appointments

Mr. Duda reported that Erie County Technical School needs to address the proposed renovations and are waiting on Millcreek. Also that Mr. Berlin will be the Superintendent of Record.

Erie County  
Technical School

The Northwest Tri-County Intermediate Unit report will be given at the June 19, 2017 Board Meeting.

During Board Correspondence and Dialogue, Mr. Berlin shared that he has received a number of policy revisions and will be getting them together for a Policy Meeting in July.

Board  
Correspondence  
& Dialogue

Dr. Pushchak commended Dr. Hutchinson for the Curriculum Meeting presentation and work done this year.

There being no further business, upon motion by Dr. Hallock, seconded by Mrs. Thayer-Zacks the meeting was adjourned at 7:43 PM.

Adjournment

Signature on File  
Vicki Bendig  
Board Secretary